



ACC SENIOR SERVICES

Position Title: Chief Executive Officer
(9/25/2017) ACC Senior Services
7334 Park City Drive, Sacramento, CA 95831

ACC Senior Services is seeking a dynamic new Chief Executive Officer to lead the organization and be responsible for the administration and management of its programs and fiscal matters.

General Summary

The Chief Executive Officer is primarily responsible for ensuring programmatic excellence, leading and enhancing fundraising efforts, meeting and exceeding service goals and regulatory compliance, identifying future needs, developing and implementing new programs, controlling costs, representing the organization to public and private groups, administering the budget, and supervising, developing, and motivating the staff.

This is an outstanding opportunity to assume a leadership position in an amazing organization that promotes the general welfare and enhances the quality of life of seniors in the Sacramento region.

PROFESSIONAL EXPERIENCE & COMPETENCIES

Successful candidates will have the following combination of experience:

- Five-plus years as an executive or senior operational manager of a \$10 million or larger organization or business unit.
- Nonprofit experience, particularly in managing services such as senior health care, long-term care, and/or social services in non-profit, senior living facilities, community-based organizations in California or in a large, multi-service nonprofit.
- Successful fund development experience, including grant writing, capital campaigns, and fundraising through federal, state, local agencies, corporations, and individuals; cultivation and stewardship of donors.
- Experience in managing budgets that have a mix of revenue sources (including Medicare, Medicaid, managed care, and private pay).
- Capability to negotiate on behalf of ACC and work directly with regulatory agencies and local healthcare providers.
- A track record of active engagement in aligned professional organizations and of bringing best practices to bear.
- Experience working with Boards, Board committees, large volunteer teams, and donors.
- Evidence working collaboratively with community groups and other providers.

- Experience assessing community needs and developing programs to meet those needs.
- A track record of successful staff development.
- Accountable and holds the staff to same.
- Compassionate.
- Inclusive and team oriented.
- Listens to others and finds creative solutions; “can do” attitude.
- Ability to fix what is wrong and sincerely apologize when needed.
- Welcoming to the larger community, embraces diversity.

EDUCATION

Successful candidates will have the following combination of skills and education that will allow them to achieve the outcomes noted above:

- A graduate degree is preferred; Social Work, Management, Business Administration, Health Services or related areas such as Education, Behavioral or Physical sciences, or Community Development.

CULTURE

The ideal candidate will possess a work style and personality that will create an excellent fit with the organization’s culture and structure:

- One of respect for all
- A high degree of awareness and appreciation of all cultures
- One of service to the larger community and integration with it
- Our staff and volunteers treat our guests like family
- We are accountable to each other, our guests, our volunteers, our donors, and our community
- We fix problems and make things right
- We are constantly improving ourselves, our organization, and our services
- We are solution oriented and innovative
- We are inclusive and team oriented
- We take a personal interest in fellow employees and our guests

PROCEDURE FOR CANDIDACY

For confidential consideration, at your earliest convenience, but no later than Wednesday, **October 25, 2017**, please email your chronological resume (to include description and size of current/prior organizations and responsibilities) and compensation expectations to:

ACC-CEO@wilcoxcareer.com

This job posting description should not be construed to imply that these duties, responsibilities, authorities, and expectations are the exclusive requirements of the position. The incumbent may be required to follow other instructions and perform other related duties as determined by proper authority. ACC is an Equal Opportunity Employer. All applications accepted until position is filled.