



Overview of ACC Senior Services

Community Involvement with ACC
September 2026

2026-2027 SCHEDULE

DIRECTOR ELECTIONS COMMITTEE APPOINTMENTS

FEBRUARY–OCTOBER 2026

Board Development Committee (BDC) recruits prospective Directors and Committee Members. Interested persons file applications for Director and Committee Member positions. BDC reviews applications, interviews applicants, and recommends candidates for Committee appointment.

SEPTEMBER–OCTOBER 2026

BDC reviews applications for Director and interviews applicants.

NOVEMBER 2026

BDC recommends nominees for Directors and Officers.

DECEMBER 2026

Board of Directors elects new Directors and Officers. Board approves standing committee chairpersons and committee members. Workgroups appointed by Board Chair

JANUARY 2027

New Directors begin terms and Committees begin

This overview describes opportunities to become actively involved in ACC Senior Services (ACC).

ACC provides a broad range of services to Sacramento's senior community. Established in 1972, ACC's mission is to promote the general welfare and enhance the quality of life for our community by identifying, developing, and providing culturally sensitive health and social services for older adults.

ACC Campus (opened in 2015) serves as an active community center as well as a hub for ACC Home & Community-Based Programs (formerly known as ACC Programs) and ACC Administration in a remodeled school of 15,000 square feet. Located across the street from both Meals on Wheels Sacramento County and ACC Greenhaven Terrace, the Campus supports a strong organizational presence and ease of connecting the community with programs and services.

ACC Care Center (formerly known as Asian Community Nursing Home) is a 99-bed skilled nursing facility established in 1987. It provides 24-hour skilled nursing care including short-term rehabilitation and long-term supportive nursing care. The Care Center has received a 5-star rating from the Centers for Medicare and Medicaid Services (CMS). It was also recognized by U.S. News and World Report as one of the "Best Nursing Homes" in the U.S. in 2017, 2018, 2019, 2020, 2021, 2022 and 2023. Costs for care are generally covered by Medi-Cal, HMOs, private pay individuals, and Medicare.

ACC Home & Community-Based Programs (formerly ACC Programs) provides a wide range of supportive, wellness, and social programs that help older adults remain independent, connected, healthy, and engaged in the community. Programs include transportation through ACC Rides; lifelong learning and wellness classes and activities; caregiver support, friendly visiting and social connection, utility assistance, senior escort services, and senior employment support, through programs such as TEAM & CHANGES, (utility assistance), Bridge to Healthy Families (BHF), Friendly Visitor Program, Program to Encourage Active, Rewarding Lives (PEARLs), Aging & Disability Resource Connection (ADRC), Conversations Helping Adults Thrive (CHAT), and Senior Community Service Employment Program (SCSEP). Over 500 volunteers, volunteer in the programs and events at ACC. Costs of programs are covered by a mix of federal, state, and private grants, client contributions, private donations and fundraising.

ACC Greenhaven Terrace was acquired by ACC in 2007 to address the residential needs of many seniors in the community. There are 146 Independent Senior Apartments. Residents can add on hospitality services through the Independent Living Deluxe Program for an additional fee. In addition, 24 Assisted Living apartments on the second floor are licensed as a Residential Care Facility for the Elderly by the California Department of Social Services. Assisted Living offers supportive daily services along with scheduled social gatherings and activities.

Meals on Wheels Sacramento County (MoW) was established in 2010 as a fully owned subsidiary of ACC Senior Services. As a tax-exempt non-profit, MoW contracts with ACC Senior Services as its managing agent. MoW serves over 2,400 seniors annually throughout Sacramento County by providing nutritious hot congregate and frozen home-delivered meals. MoW also operates congregate Café sites and Restaurant Program vouchers. Costs for MoW operations are covered by a mix of federal and local grants, client contributions, private donations and fundraising.

Maple Tree Village (MTV), the newest ACC community, started construction in 2018. Originally designed by renowned architect Ed Kado and later by Calpo Hom Dong Architects, MTV was built on 2.38 acres by Reeve-Knight Construction, Inc. It provides 69 private apartments for Assisted Living (AL) and 30 private studios for Memory Care (MC) services in a 65,000 square foot building. MTV's unique design provides the amenities of a large-scale community with the feel of a residential home. MTV opened in January 2020. It fulfills ACC's mission to provide a continuum of care in a family-oriented, culturally sensitive environment.

BE A VOLUNTEER FOR ACC

Key to ACC's past, current, and future success is the dedication of a highly qualified and committed cadre of community volunteers who serve as workgroup members, committee members, directors, and officers.

Do you have time to volunteer? Are you ready, able, and interested in becoming a visionary, planner, leader, active participant, and dedicated volunteer in this dynamic organization? Are you interested in supporting ACC's mission of providing supportive services for seniors in the Sacramento region?

HOW IS ACC ORGANIZED AND STRUCTURED?

ACC is a non-profit, tax-exempt corporation governed by the California Corporations Code and the ACC Articles of Incorporation and Bylaws. A Board of Directors governs the corporation together with its eight standing committees, special purpose committees, and event workgroups. In addition, the ACC Board oversees one subsidiary non-profit corporation, Meals on Wheels Sacramento County, and elects its directors.

The ACC Board's current policy is to elect persons to the Board of Directors who have been introduced to ACC by participating as a member of an ACC committee or workgroup. Individuals interested in future leadership positions typically begin as volunteers and committee members before being nominated and elected to the ACC or MoW Board.

The ACC Board of Directors appoints committee and MoW board members upon recommendation of the Board Development Committee. All standing committees are reconstituted at the start of each calendar year and are chaired by a Director, as required by ACC bylaws.

COMMITTEES AND WORKGROUPS

The standing committees, special purpose committees and event workgroups assist the Board of Directors and the President & Chief Executive Officer in managing the corporation's operations for the benefit of the community.

Board Development Committee

Assists the Board of Directors to ensure effective governance of ACC. Recruits and screens potential Board and committee candidates to recommend to the Board. Annually provides orientation to new and current Board members, monitors Board and committee members for compliance with conflict-of-interest requirements, nominates a slate of officers for election by the Board, and reviews ACC's bylaws for any needed updates.

2026 Board of Directors

Jean Shiomoto
Chair

Joyce Iseri
Vice Chair

Paula Mishima
Treasurer

Mary Bienko
Secretary

Lora Connolly
Wesley Goo
Poonie Holst
Brent Luu
Jasmine Phu
Brian Souplet
Sharon Takeda
Donna Yee

Executive Team

Jill Hays, SPHR
Interim Chief Executive Officer

Steve Robinson-Burmester
Controller

Dave Lin, MBA
Director of Administration

Scott Okamoto
Director of Marketing and
Fund Development

Finance Committee

Reviews the organization's finances to inform and recommend policies, strategies, and annual budgets to ensure the healthy operation of the organization; oversees the prudent investment of organization resources; and establishes, reviews, and recommends sound financial and investment policies.

Fund Development Committee

Assists in the fundraising strategic approach to ensure the sustainable growth and financial stability of ACC. This includes a mix of strategies, revenue goals, action plans, training, and policies that will drive ACC philanthropic efforts, align with ACC's strategic priorities, and ensure the respect and recognition of all donors.

Volunteer Services Committee

Works with the Volunteer Coordinator to review the policies and procedures related to volunteers, develop a recruitment and retention plan, and develop a process to recognize and show appreciation to the volunteers and coordinate with other committees to conduct fundraising and fund development events. Plans and hosts the annual Volunteer Appreciation Luncheon.

Care Center Committee

Supports the Care Center Administrator and staff on issues relating to quality of care, financial viability, resident care, employee satisfaction, and operations. Reviews Care Center policies and procedures that are up-to-date and in compliance with licensing and other requirements.

Lifelong Learning and Community Services Committee (formerly known as Program Committee)

Identifies and makes recommendations on issues related to ACC's Home and Community Based Programs and services for older adults.

Greenhaven Terrace and Maple Tree Village Committee

Reviews the planning & operation of Independent Living, Assisted Living, and Memory Care residential services to support development and compliance with up-to-date policies and procedures. Supports the Executive Director on issues related to quality of care, quality of life, communication with residents and their families, and helps to further the ACC Strategic Plan.

Audit Committee

Recommends the selection, retention, and termination of an independent auditor and terms of auditor engagement; approves auditor performance of non-audit services; reviews the annual audit and confers with the auditor to determine if ACC financial affairs are in order and whether to recommend the Board's acceptance of the audit report; works with the President & Chief Executive Officer to monitor staff response.

SPECIAL PURPOSE COMMITTEES

The Board may create special purpose committees as the need arises.

EVENT WORKGROUPS

- Crab Feed (April)
- Big Day of Giving (May)
- Golf Tournament (May)
- Ohana Walk (September)
- Care Center Fundraiser (TBD)

ACC Senior Services

accsv.org

ACC Senior Services

7334 Park City Dr.
Sacramento, CA 95831

Administration

Phone: (916) 394-6399
Fax: (916) 394-6392

Home & Community-Based Programs

Phone: (916) 393-9026
Fax: (916) 393-9128
accsv.org/services/

ACC Care Center

7801 Rush River Dr.
Sacramento, CA 95831
(Lic. # 03000311)
Phone: (916) 393-9020
Fax: (916) 393-0113
accsv.org/housing/care-center/

ACC Greenhaven Terrace

1180 Corporate Way
Sacramento, CA 95831
(Lic. # 347005257)
Phone: (916) 395-0210
Fax: (916) 395-0212
accsv.org/housing/greenhaven-terrace/

ACC Maple Tree Village

18 Kado Court
Sacramento, CA 95831
(Lic. # 342700683)
Phone: (916) 395-7579
Fax: (916) 395-5591
accsv.org/housing/maple-tree-village/

Meals on Wheels Sacramento County

7375 Park City Drive
Sacramento, CA 95831
Phone: (916) 444-9533
Fax: (916) 394-9156
mowsac.org

WHAT ARE THE RESPONSIBILITIES OF ACC BOARD MEMBERS?

1. General Expectations

- Know and determine ACC's mission, purposes, goals, vision, strategic plan, policies, programs, services, strengths, and needs
- Ensure effective organizational planning
- Determine and monitor ACC programs and services to ensure adequate financial and community resources
- Serve on at least one committee or the MoW Board
- Serve in leadership positions or undertake special assignments willingly and enthusiastically
- Enhance ACC's public image by attending at least one fundraiser and at least one community event annually
- Suggest possible nominees to the Board and its committees who can make significant contributions to the work of the Board and the organization's programs
- Represent ACC to develop an awareness of ACC in the community and keep up to date on trends in the community that might affect ACC
- Maintain confidentiality to protect sensitive financial, legal, and personnel information of the organization
- Foster open discussion and communication to support informed decisions
- Assure compliance with applicable laws and regulations

2. Meetings

- Regularly attend, prepare for, and participate in Board and committee meetings
- Review Board and committee agendas and reports to determine whether attendance by a non-Board member would create a potential for disclosure of confidential information relating, but not limited, to employees, residents, or legal matters
- Ask timely and appropriate questions at meetings while supporting the majority decision on issues decided by the Board or committee
- Maintain confidentiality of Board executive sessions and speak for ACC or the Board only when authorized to do so

3. Fiduciary Responsibilities

- Understand ACC funding sources and the manner in which funds are spent
- Understand the ACC budget and budget development process
- Review, understand, and question, if necessary, financial statements
- Review and approve the annual budget

4. Fund Development

- Give an annual gift according to personal means
- Support and participate in fundraising and fund development efforts

5. Avoiding Conflicts

- Put personal and professional interests aside for the good of the organization. Serve the organization as a whole rather than as a special interest or constituency
- Comply with the ACC Conflict of Interest Policy and Incompatible Activity Policy

HOW DO I BECOME A COMMITTEE MEMBER OR DIRECTOR?

ACC invites you to submit an application form (attached) to indicate your interest in an appointment.

Please submit your completed application in either of the following ways:

- Mail or drop off at the ACC Campus, 7334 Park City Drive, Sacramento 95831 ATTN: Board Development
OR
- e-mail to ACC's Executive Assistant at execassistant@accsv.org

After your application is submitted, the Board Development Committee will review it and contact you to discuss your interests, qualifications, and time commitment.

If you have any questions, please contact any members of the Board Development Committee (Evelyn Chin, Joyce Iseri, Judi Keen, Betty Masuoka, Jean Shiimoto, Sylvia Tang, Craig Wong) at execassistant@accsv.org.